

Financial Statements

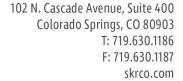
For the Year Ended October 31, 2019

And

Independent Auditors' Report

### TABLE OF CONTENTS

|                                  | Page |
|----------------------------------|------|
| INDEPENDENT AUDITORS' REPORT     | 1    |
| FINANCIAL STATEMENTS             |      |
| Statement of Financial Position  | 3    |
| Statement of Activities          | 4    |
| Statement of Functional Expenses | 5    |
| Statement of Cash Flows          | 6    |
| Notes to Financial Statements    | 7    |





#### INDEPENDENT AUDITORS' REPORT

Board of Directors Community Partnership for Child Development, Inc.

We have audited the accompanying financial statements of Community Partnership for Child Development, Inc. (a non-profit organization), which comprise the statement of financial position as of October 31, 2019, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to the financial statements.

#### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Community Partnership for Child Development, Inc. as of October 31, 2019 and the change in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

#### **Emphasis of Matter**

As discussed in Note 1 to the financial statements, Community Partnership for Child Development, Inc. adopted the Financial Accounting Standards Board's Accounting Standards Update (ASU) 2016-14, Not-for Profit Entities (Topic 958) – Presentation of Financial Statements of Not-for-Profit Entities as of and for the year ended October 31, 2019. The requirements of the ASU have been applied retrospectively to all periods presented. Our opinion is not modified with respect to this matter.

#### **Report on Summarized Comparative Information**

We have previously audited Community Partnership for Child Development, Inc.'s 2018 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated January 14, 2019. In our opinion, the summarized comparative information presented herein as of and for the year ended October 31, 2018 is consistent, in all material respects, with the audited financial statements from which it has been derived.

Stockman Kast Ryan + Co, LLP

January 22, 2020

## STATEMENT OF FINANCIAL POSITION OCTOBER 31, 2019 (with comparative totals for 2018)

|  |    | 2019      |    | 2018      |
|--|----|-----------|----|-----------|
| ASSETS                                       |    |           |    |           |
| CURRENT ASSETS                               |    |           |    |           |
| Cash and cash equivalents                    | \$ | 1,900,409 | \$ | 1,490,733 |
| Grants reimbursement receivable              | ·  | 263,194   | ·  | 937,607   |
| Pledges receivable, net                      |    | 178,660   |    | 139,644   |
| Investments                                  |    | 3,498,728 |    | 3,045,554 |
| Other current assets                         |    | 108,077   |    | 211,031   |
| Total current assets                         |    | 5,949,068 |    | 5,824,569 |
| PLEDGES RECEIVABLE, NET                      |    | 106,963   |    | 164,811   |
| PROPERTY AND EQUIPMENT, NET                  |    | 1,033,522 |    | 789,299   |
| TOTAL ASSETS                                 | \$ | 7,089,553 | \$ | 6,778,679 |
| LIABILITIES AND NET ASSETS                   |    |           |    |           |
| CURRENT LIABILITIES                          |    |           |    |           |
| Accounts payable                             | \$ | 364,328   | \$ | 343,354   |
| Accrued payroll expenses                     |    | 188,723   |    | 602,578   |
| Accrued vacation expense                     |    | 270,091   |    | 263,550   |
| Other accrued expenses                       |    | 136,943   |    | 370,275   |
| Deferred revenue                             |    |           |    | 26,900    |
| Total current liabilities                    |    | 960,085   |    | 1,606,657 |
| NET ASSETS                                   |    |           |    |           |
| Without donor restriction                    |    | 940,379   |    | 885,065   |
| Without donor restriction - Board designated |    | 4,532,250 |    | 3,834,853 |
| Total without donor restriction              |    | 5,472,629 |    | 4,719,918 |
| With donor restriction                       |    | 656,839   |    | 452,104   |
| Total net assets                             |    | 6,129,468 |    | 5,172,022 |
| TOTAL LIABILITIES AND NET ASSETS             | \$ | 7,089,553 | \$ | 6,778,679 |

See notes to financial statements.

## STATEMENT OF ACTIVITIES FOR THE YEAR ENDED OCTOBER 31, 2019 (with comparative totals for 2018)

|   |               | 2019        |               |               |
|---|---------------|-------------|---------------|---------------|
|   | Without       | With        | _             |               |
|   | Donor         | Donor       |               | 2018          |
|   | Restriction   | Restriction | Total         | Total         |
| SUPPORT AND REVENUE                     |               |             |               |               |
| Federal programs                        | \$ 12,886,854 |             | \$ 12,886,854 | \$ 12,623,722 |
| Colorado Preschool Program              | 2,955,264     |             | 2,955,264     | 2,771,901     |
| Donated services, classroom space       |               |             |               |               |
| and materials                           | 1,658,218     |             | 1,658,218     | 1,991,947     |
| Contributions                           | 486,498       | \$ 746,971  | 1,233,469     | 955,851       |
| School district grants                  | 897,004       |             | 897,004       | 621,462       |
| Investment income                       | 334,680       |             | 334,680       | 8,316         |
| Miscellaneous contracts                 | 19,630        |             | 19,630        | 14,951        |
| Miscellaneous program income            | 10,584        |             | 10,584        | 23,624        |
| Net assets released from restrictions – |               |             |               |               |
| satisfaction of restrictions            | 542,236       | (542,236)   |               |               |
| Total support and revenue               | 19,790,968    | 204,735     | 19,995,703    | 19,011,774    |
| EXPENSES                                |               |             |               |               |
| Program services                        | 17,539,006    |             | 17,539,006    | 17,007,868    |
| General and administrative              | 1,328,185     |             | 1,328,185     | 1,457,800     |
| Fund raising                            | 171,066       |             | 171,066       | 166,899       |
| Total expenses                          | 19,038,257    |             | 19,038,257    | 18,632,567    |
|   |               |             |               |               |
| CHANGE IN NET ASSETS                    | 752,711       | 204,735     | 957,446       | 379,207       |
| NET ASSETS, Beginning of year           | 4,719,918     | 452,104     | 5,172,022     | 4,792,815     |
| NET ASSETS, End of year                 | \$ 5,472,629  | \$ 656,839  | \$ 6,129,468  | \$ 5,172,022  |
| CLASSIFICATION OF NET ASSET WITHOU      | T DESTRICTION | DALANCEC    |               |               |
| CLASSIFICATION OF NET ASSET WITHOU      | I RESTRICTION | BALANCES    |               |               |
| Undesignated                            | \$ 940,379    |             |               | \$ 885,065    |
| Board designated for:                   | 2.462.044     |             |               | 2 740 425     |
| REACH Investment Fund                   | 3,162,914     |             |               | 2,740,135     |
| Net equity in property and              | 4 022 522     |             |               | 700 200       |
| equipment                               | 1,033,522     |             |               | 789,299       |
| General Operations Fund                 | 335,814       |             |               | 305,419       |
| Total                                   | \$ 5,472,629  |             |               | \$ 4,719,918  |
|   |               |             |               |               |

## STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED OCTOBER 31, 2019 (with comparative totals for 2018)

|                              |                  | 20               | 19         |               |               |
|------------------------------|------------------|------------------|------------|---------------|---------------|
|                              | '                | Support Services |            |               |               |
|                              | Program          | General and      | Fund       |               | 2018          |
|                              | Services         | Administrative   | Raising    | Total         | Total         |
| EXPENSES                     |                  |                  |            |               |               |
| Employee compensation:       |                  |                  |            |               |               |
| Salaries                     | \$ 10,160,947    | \$ 818,841       | \$ 89,020  | \$ 11,068,808 | \$ 10,569,654 |
| Payroll taxes and benefits   | 2,149,333        | 180,261          | 13,211     | 2,342,805     | 2,458,426     |
| Total employee compensation  | 12,310,280       | 999,102          | 102,231    | 13,411,613    | 13,028,080    |
| Other expenses:              |                  |                  |            |               |               |
| Donated services, classroom  |                  |                  |            |               |               |
| space and materials          | 1,713,802        |                  |            | 1,713,802     | 1,771,552     |
| Contract services and        |                  |                  |            |               |               |
| professional fees            | 1,335,515        | 108,271          | 4,000      | 1,447,786     | 1,420,549     |
| Food - classroom lunch       | 755 <i>,</i> 559 | 9                |            | 755,568       | 749,960       |
| Occupancy                    | 441,063          | 7,998            | 2          | 449,063       | 426,050       |
| Training and recruiting      | 66,307           | 166,414          | 60,206     | 292,927       | 249,341       |
| Supplies                     | 282,500          | 8,374            | 1,544      | 292,418       | 313,755       |
| Depreciation                 | 159,130          | 6,631            |            | 165,761       | 160,715       |
| Printing and copying         | 95,939           | 8,214            | 720        | 104,873       | 100,737       |
| Staff travel                 | 90,500           | 271              | 7          | 90,778        | 105,372       |
| Communications               | 72,455           | 6,370            | 796        | 79,621        | 74,012        |
| Parent services              | 70,122           | 117              |            | 70,239        | 67,200        |
| Vehicle expense              | 55,089           |                  |            | 55,089        | 73,164        |
| Equipment, repairs and       |                  |                  |            |               |               |
| maintenance                  | 48,989           | 1,021            | 1,020      | 51,030        | 40,507        |
| Dues and postage             | 12,724           | 21,393           | 540        | 34,657        | 38,057        |
| Child services - medical and |                  |                  |            |               |               |
| dental                       | 29,032           |                  |            | 29,032        | 11,429        |
| Interest                     |                  |                  |            |               | 557           |
| Other                        |                  | (6,000)          |            | (6,000)       | 1,530         |
| Total other expenses         | 5,228,726        | 329,083          | 68,835     | 5,626,644     | 5,604,487     |
| TOTAL                        | \$ 17,539,006    | \$ 1,328,185     | \$ 171,066 | \$ 19,038,257 |               |
| PERCENT OF TOTAL             | 92%              | 7%               | 1%         | 100%          |               |
| COMPARATIVE TOTALS – 2018    | \$ 17,007,868    | \$ 1,457,800     | \$ 166,899 |               | \$ 18,632,567 |
| PERCENT OF TOTAL – 2018      | 91%              | 8%               | 1%         |               | 100%          |

#### **STATEMENT OF CASH FLOWS**

FOR THE YEAR ENDED OCTOBER 31, 2019 (with comparative totals for 2018)

|   |           | 2019      |           | 2018        |
|---|-----------|-----------|-----------|-------------|
| OPERATING ACTIVITIES                                      |           |           |           |             |
| Change in net assets                                      | \$        | 957,446   | \$        | 379,207     |
| Adjustments to reconcile change in net assets to          |           |           |           |             |
| net cash provided by operating activities:                |           |           |           |             |
| Depreciation  |           | 165,761   |           | 160,715     |
| Realized and unrealized losses (gains) on investments     |           | (288,931) |           | 21,585      |
| Other   |           | (6,000)   |           | 1,528       |
| Changes in operating assets and liabilities:              |           |           |           |             |
| Grants reimbursement receivable                           |           | 674,413   |           | (659,833)   |
| Pledges receivable  |           | 18,832    |           | (219,705)   |
| Other assets  |           | 102,954   |           | (41,425)    |
| Accounts payable and accrued expenses                     |           | (619,672) |           | 482,771     |
| Deferred revenue  |           | (26,900)  |           | 4,450       |
| Net cash provided by operating activities                 |           | 977,903   |           | 129,293     |
| INVESTING ACTIVITIES                                      |           |           |           |             |
| Purchases of investments                                  |           | (337,459) |           | (1,110,667) |
| Proceeds from sale of investments                         |           | 173,216   | ,         | 1,081,721   |
| Purchase of property and equipment                        |           | (409,984) |           | 1,001,721   |
| Proceeds from sale of property and equipment              |           | 6,000     |           |             |
| ,   |           |           |           |             |
| Net cash used in investing activities                     |           | (568,227) |           | (28,946)    |
| CHANGE IN CASH AND CASH EQUIVALENTS                       |           | 409,676   |           | 100,347     |
| CASH AND CASH EQUIVALENTS, Beginning of year              |           | 1,490,733 |           | 1,390,386   |
| CASH AND CASH EQUIVALENTS, End of year                    | \$        | 1,900,409 | \$        | 1,490,733   |
| SUPPLEMENTAL CASH FLOW INFORMATION Cash paid for interest | <u>\$</u> |           | <u>\$</u> | <u>557</u>  |

#### **NOTES TO FINANCIAL STATEMENTS**

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Community Partnership for Child Development, Inc. (the Organization) is a Colorado not-for-profit organization. The Organization provides support and encourages activities and programs which promote the health, education, social and cultural development, public safety and general welfare of children (particularly of preschool age) and families residing in Colorado.

**Basis of Presentation** – The Organization reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions, which represents the expendable resources that are available for operations at management's discretion; and net assets with donor restrictions, which represents resources restricted by donors as to purpose or by the passage of time.

**Cash and Cash Equivalents** — The Organization considers all liquid investments with original maturities of three months or less to be cash equivalents. At October 31, 2019 and 2018, cash equivalents consist primarily of money market funds.

**Investments and Investment Return** — The Organization's investments consist of mutual funds, and money market accounts, which are held as investments, carried at fair market value. The mutual funds and money market accounts are valued based on quoted prices in active markets. Investment return includes dividend, interest and other investment income; and realized and unrealized gains and losses on investments carried at fair value.

Investment return is reflected in the statement of activities as without donor restriction or with donor restriction based upon the existence and nature of any donor or legally imposed restrictions.

**Revenue Recognition** — Contributions received are recorded as without donor restriction or with donor restriction depending on the existence or nature of any donor restrictions. When a donor restriction is met, net assets with donor restriction are reclassified to net assets without donor restriction and reported in the statement of activities as net assets released from restrictions.

Gifts of land, buildings, equipment and other long-lived assets are reported as revenue and net assets when the assets are placed in service.

Unconditional gifts expected to be collected within one year are reported at their net realizable value. Unconditional gifts expected to be collected in future years are reported at the present value of estimated future cash flows. The discount rate at October 31, 2019 was 4%. The resulting discount is amortized in future years and is reported as contribution revenue.

**Property and Equipment** — All acquisitions of property and equipment in excess of \$5,000 and all expenditures for repairs, maintenance, renewals and betterments that prolong the useful lives of assets are capitalized. Property and equipment are recorded at cost or, if donated, at the fair value at the date of donation. Depreciation is provided on a straight-line basis over the estimated useful

lives of the assets, which are twenty years for buildings and improvements and range from five years to fifteen years for furnishings and equipment.

**Donated Services** — Donated services, classroom space and materials are recorded as both a revenue and expenditure in the accompanying statement of activities at their estimated values.

Contributions of services are recognized if the services received (a) create or enhance nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donations.

In addition to the donated services recorded in the financial statements, the Organization utilizes the services of numerous volunteers, which are recognized as in-kind contributions related to the Head Start Programs, the Early Childhood Development Program, the First Visitors Program and various school districts. Some of these volunteers and in-kind contributions include the following:

- Parents
- Community
- Community services
- Students
- Staff training
- Parent services and training
- Travel

**Government Grants** — Support funded by grants is recognized as the Organization performs the contracted services or incurs eligible expenditures for reimbursement under the grant agreements. Grant activities and outlays are subject to audit and acceptance by the granting agency and, as a result of such audit, adjustments could be required.

**Use of Estimates** — Preparation of the Organization's financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of income and expenses during the reporting period. Actual results could differ from those estimates.

**Income Taxes** — The Organization is a qualifying organization under Section 501(c)(3) of the Internal Revenue Code and is exempt from federal income taxes under Section 501(a). In addition, the Organization qualified for the charitable contribution deduction.

The Organization believes that it does not have any uncertain tax positions that are material to the financial statements.

Change in Accounting Principle — On August 18, 2016, FASB issued Accounting Standards Update (ASU) 2016-14, Not-for-Profit Entities (Topic 958)- Presentation of Financial Statements of Not-for-Profit Entities. The update addresses the complexity and understandability of net asset classification, deficiencies in information about liquidity and availability of resources, and the lack of consistency in the type of information provided about expenses and investment return. During the

year ended October 31, 2019, management implemented ASU 2016-14 and adjusted the presentation in these financial statements accordingly. The ASU has been applied retrospectively to all periods presented.

**Reclassifications** — Certain reclassifications have been made to prior year amounts to conform to the current year presentation.

**Subsequent Events** — The Organization has evaluated subsequent events for recognition or disclosure through the date of the Independent Auditors' Report, which is the date the financial statements were available for issuance.

#### 2. LIQUIDITY AND AVAILABILITY

The following table reflects the Organization's financial assets as of October 31, 2019 and 2018, reduced by amounts that are not available to meet general expenditures within one year of the statement of financial position date because of contractual restrictions or time restrictions. Amounts not available to meet general expenditures within one year include net assets with donor restrictions.

|   | 2019  | 2018  |
|---|---|---|
| Cash and cash equivalents Grants receivable Pledges receivable, net Investments   | \$ 1,900,409<br>263,194<br>285,623<br>3,498,728 | \$ 1,490,733<br>937,607<br>304,455<br>3,045,554 |
| Total financial assets  | 5,947,954                                       | 5,778,349                                       |
| Less amounts unavailable for general expenditures within one year, due to: Restricted by donors with purpose restrictions Restricted by donors with time restrictions | 445,078<br>211,761                              | 165,375<br>286,729                              |
| Total amounts unavailable for general expenditures within one year  | <u>656,839</u>                                  | 452,104   |
| Total financial assets available to management to meet cash needs for general expenditures within one year  | \$ 5,291,115                                    | <u>\$ 5,326,245</u>                             |

As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The Organization's policy to manage an emergency cash flow need is to maintain a minimum of three months non-Federal cash flow, which is approximately three million dollars, in the non-Federal checking and money market accounts. The organization also maintains a Finance Committee directed investment account in the amount of three hundred thousand dollars which is held specifically for the purpose of emergency cash flow issues, if needed. The Organization manages its cash flow through a one-year cycle through monthly monitoring of the liquidity required and resources available to meet its operating needs and other contractual commitments. In addition to financial assets available to meet general expenditures over the next twelve months, the

Organization operates with a board approved, balanced budget and anticipates sufficient revenue to cover general expenditures, liabilities, and other obligations.

#### 3. FUNCTIONAL EXPENSES ALLOCATION METHOD

The financial statements report certain categories of expenses that are attributable to one or more program or supporting services of the Organization. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include any expenditures which are not directly attributable to a specific program and include salaries, payroll taxes, occupancy, telephone, travel, supplies, training, and recruitment, which are allocated on the basis of estimates of time and effort.

#### 4. PLEDGES RECEIVABLE

Pledges receivable, which are with donor restriction, consist of the following unconditional promises to give at October 31:

|  | 2019                     | 2018                     |
|--|--------------------------|--------------------------|
| Due within one year Due within one to five years   | \$<br>178,660<br>114,767 | \$<br>139,644<br>182,121 |
| Total Discount to net present value of estimated cash flows  | <br>293,427<br>(7,804)   | <br>321,765<br>(17,310)  |
| Pledges receivable, net  | \$<br>285,623            | \$<br>304,455            |
| Reflected in the statement of financial position as: Pledges receivable – current Pledges receivable – long-term | \$<br>178,660<br>106,963 | \$<br>139,644<br>164,811 |
| Total  | \$<br>285,623            | \$<br>304,455            |

#### 5. INVESTMENTS AND FAIR VALUE MEASUREMENTS

The Organization is required to use a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (Level 1 measurements) and the lowest priority to unobservable inputs (Level 3 measurements). The three levels of the fair value hierarchy are described below:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the Organization has the ability to access.

Level 2: Prices determined using significant other observable inputs. Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets;
- Quoted prices for identical or similar assets or liabilities in inactive markets;

- Inputs other than quoted prices that are observable for the asset or liability;
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

If the asset or liability has a specified (contractual) term, the Level 2 input must be observable for substantially the full term of the asset or liability.

Level 3: Prices determined using significant unobservable inputs.

The investment's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of observable inputs and minimize the use of unobservable inputs.

The following table sets forth by level, within the fair value hierarchy, the Organization's investments at fair value as of October 31:

|  | Fair Value   | Quoted Prices in Active Markets for Identical Assets (Level 1) | Significant<br>Other<br>Observable<br>Inputs<br>(Level 2) | Significant<br>Unobservable<br>Inputs<br>(Level 3) |
|--|--|--|---|--|
| 2019: Domestic equity mutual funds Fixed income mutual funds Foreign equity mutual funds Money market accounts                   | \$ 2,007,267<br>867,095<br>595,057<br>29,309                 | \$ 2,007,267<br>867,095<br>595,057<br>29,309                   |   |  |
| Total investments  | \$ 3,498,728   | <u>\$ 3,498,728</u>  | <u>\$</u>   | <u>\$ —</u>  |
| 2018: Domestic equity mutual funds Fixed income mutual funds Foreign equity mutual funds Money market accounts Total investments | \$ 1,733,643<br>790,021<br>502,749<br>19,141<br>\$ 3,045,554 | \$ 1,733,643<br>790,021<br>502,749<br>19,141<br>\$ 3,045,554   | <u> </u>  | <u> </u>   |
| Investment income consists o   | f the following fo   | or the years ended   | October 31:   |  |
|  | . the renewing it  | or the years ended   | 2019  | 2018   |
| Interest and dividend income<br>Realized and unrealized invest   | tment gains (loss  | ses)   | \$ 45,749<br><u>288,931</u>                               | \$ 29,901<br>(21,585)                              |
| Total  |  |  | \$ 334,680  | \$ 8,316   |

#### 6. PROPERTY AND EQUIPMENT

Property and equipment consist of the following at October 31:

|   | 2019                 | 2018              | Estimated<br>Useful Lives |
|---|----------------------|-------------------|---------------------------|
| Land                                      | \$ 162,142           | \$ 162,142        |                           |
| Building and improvements – 2340 Robinson | 1,164,825            | 1,164,825         | 20 years                  |
| Modular, playground and shed structures   | 1,149,182            | 896,909           | 7-15 years                |
| Building and improvements – 2330 Robinson | 1,038,241            | 1,038,241         | 20 years                  |
| Vehicles                                  | 782,029              | 933,223           | 5 years                   |
| Office equipment                          | 69,630               | 84,505            | 5-7 years                 |
| Computer equipment                        | 68,734               | <u>77,395</u>     | 5-7 years                 |
| Total                                     | 4,434,783            | 4,357,240         |                           |
| Less accumulated depreciation             | 3,401,261            | 3,567,941         |                           |
| Property and equipment, net               | \$ 1,033,52 <u>2</u> | <u>\$ 789,299</u> |                           |

#### 7. LINE OF CREDIT

The Organization has a \$400,000 line of credit with a financial institution with a maturity date of May 1, 2020. The line of credit bears interest at the prime rate, which was 4.75% at October 31, 2019, and is unsecured. There were no outstanding borrowings at October 31, 2019 and 2018.

#### 8. NET ASSETS WITH DONOR RESTRICTION

Net assets with donor restriction are available for the following purposes at October 31:

|                              |           | 2019    | 2018                 |
|------------------------------|-----------|---------|----------------------|
| Program restricted:          |           |         |                      |
| Caregiver resiliency program | \$        | 136,939 |                      |
| CDA parent program           |           | 108,935 | \$<br>35,975         |
| Colorado Preschool Program   |           | 93,790  | 16,683               |
| Behavioral health program    |           | 66,684  | 36,634               |
| STEM program                 |           |         | 33,048               |
| Other                        |           | 38,730  | 43,035               |
| Time restricted              |           | 211,761 | <br>286,729          |
| Total                        | <u>\$</u> | 656,839 | \$<br><u>452,104</u> |

#### 9. RELEASE OF NET ASSETS WITH DONOR RESTRICTION

Net assets were released from donor restrictions by incurring expenditures satisfying the restricted purposes as follows for the years ended October 31:

|                            |           | 2019    | 2018          |
|----------------------------|-----------|---------|---------------|
| Program restricted:        |           |         |               |
| Colorado Preschool Program | \$        | 132,893 | \$<br>155,180 |
| Behavioral health program  |           | 121,616 | 109,391       |
| CDA parent program         |           | 66,540  | 52,694        |
| STEM program               |           | 33,048  | 6,952         |
| Oak Creek playground       |           | 19,499  |               |
| Hunt classroom             |           | 18,857  | 165,379       |
| Medical and dental         |           | 5,000   | 28,912        |
| Bus purchases              |           |         | 9,528         |
| Other                      |           | 33,366  | 42,375        |
| Time restricted            |           | 111,417 | <br>166,831   |
| Total                      | <u>\$</u> | 542,236 | \$<br>737,242 |

#### 10. PENSION PLAN

The Organization has a retirement plan covering substantially all employees. Employees who have attained age 21, completed one year of service, and worked a minimum of 1,000 hours in the prior four quarters are eligible. The Organization is not required to make contributions on the employees' behalf. The plan allows participant 401(k) and Roth deferrals.

Contributions to the plan were \$108,301 and \$316,309 for the years ended October 31, 2019 and 2018, respectively.

#### 11. OPERATING LEASES

The Organization has two non-cancellable operating leases for office equipment. Future minimum lease payments are as follows as of October 31, 2019:

| 2020  | \$ 53,262 |
|-------|-----------|
| 2021  | 29,856    |
| 2022  | 9,952     |
| Total | \$ 93,070 |

Rent expense totaled \$82,960 and \$77,026 for the years ended October 31, 2019 and 2018, respectively.

#### 12. COMMITMENTS AND CONTINGENCIES

**Grant Requirements** — Both federal and nonfederal grants require the fulfillment of certain conditions as set forth in the grant agreement. Failure to fulfill these conditions could result in the disallowance of certain expenditures. Management anticipates no disallowances of expenditures.

**Unliquidated Obligations** — The Organization has unliquidated obligations related to Head Start and Early Head Start Programs of \$0 and \$150,965 as of October 31, 2019 and 2018, respectively, which are recorded as expenses during the following fiscal year.

#### 13. CONCENTRATIONS

Contracts with the federal government provided the Head Start and Early Head Start Programs with approximately 62% of the Organization's revenue for each of the years ended October 31, 2019 and 2018.

As of October 31, 2018, 80% of the Organization's grants reimbursement receivable was due under the Head Start and Early Head Start programs.

As of October 31, 2019, and 2018, 51% and 7%, respectively, of the Organization's grants reimbursement receivable was due under the Child and Adult Food Care program.

The Organization has a money market account at a financial institution with a balance that frequently exceeds the FDIC insurance limits. The Organization has not experienced any losses in such account.

#### 14. RELATED PARTY TRANSACTIONS

During the years ended October 31, 2019 and 2018, the Organization recognized approximately \$31,310 and \$23,549 of contribution revenue from related parties (primarily Board members and senior management), respectively.